



## Minimum Standards for Permanent Housing

**Instructions:** Please complete the below information and place a check mark to indicate where the property is approved or deficient with respect to each standard. The property must meet all standards to be approved. A copy of this checklist should be placed the participant master file.

**Participant's Name:** \_\_\_\_\_

**Agency Name:** \_\_\_\_\_ **Staff Name:** \_\_\_\_\_

**Property Information:**

**Street Address:** \_\_\_\_\_ **Unit/Apt #:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

	<b>Standard (24 CFR Standard R part 576.4003(c))</b>	<b>Approved</b>	<b>Deficient</b>
1.	<b>Structure and materials:</b> The structure is structurally sound to protect residents.		
2.	<b>Space and security:</b> Each resident is provided adequate space and security for themselves and their belongings. Each resident is provided is provided an acceptable place to sleep.		
3.	<b>Interior air quality:</b> Each room or space has a natural or mechanical means of ventilation. The interior air is free of pollutants at a level that might threaten or harm the health of residents.		
4.	<b>Water Supply:</b> The water supply is free from contamination.		
5.	<b>Sanitary Facilities:</b> Residents have access to sufficient sanitary facilities that are in proper operating condition, are private, and are adequate for personal cleanliness and the disposal of human waste.		
6.	<b>Thermal environment:</b> The housing has any necessary heating/ Cooling facilities in proper operating condition.		
7.	<b>Illumination and electricity:</b> The structure has adequate natural or artificial illumination to permit normal indoor activities and support health and safety. There are sufficient electrical sources to permit the safe use of electrical appliance sin the structure.		
8.	<b>Food preparation:</b> All food preparation areas contain suitable space and equipment o store, prepare and serve food in a safe and sanitary manner.		
9.	<b>Sanitary condition:</b> The housing is maintained in sanitary condition.		
10.	<b>Fire safety:</b> <ul style="list-style-type: none"><li>a) There is a second means of exiting the building in the event of fire or other emergency.</li><li>b) The unit includes at least one battery-operated or hard-wired smoke detector, in proper working condition, on each occupied level of the unit. Smoke detectors are located, to the extent practicable, in a hallway adjacent to a bedroom.</li><li>c) If the unit is occupied by hearing-impaired persons, smoke detectors have an alarm system designed for hearing-impaired persons in each bedroom occupied by a hearing-impaired person.</li><li>d) The public areas are equipped with a sufficient number, not not less than one for each area, of battery-operated or hard-wired smoke detectors. Public areas include, but are not limited to, laundry rooms, day care centers, hallways, stairwells, and other common areas.</li></ul>		
11.	Meets additional recipient/sub recipient standards (if any).		



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### CERTIFICATION STATEMENT

I certify that I have evaluated the property located at the address indicated in the form to the best of my ability and find the following:

☐ Property meets all the standards.

☐ Property does not meet all the standards.

### Comments:

\_\_\_\_\_  
Participant Name

\_\_\_\_\_  
Participant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Staff Name

\_\_\_\_\_  
Staff Signature

\_\_\_\_\_  
Date