



# HOUSING AUTHORITY OF THE CITY OF LOS ANGELES

AN EQUAL EMPLOYMENT OPPORTUNITY - AFFIRMATIVE ACTION EMPLOYER

2600 Wilshire Boulevard • Los Angeles, California 90057 • (213) 252-2500

TTY (213) 252-5313

---

## SECURITY DEPOSIT

This program provides financial security deposit assistance to applicant families from HACLA's homeless programs. HACLA will provide assistance through funds administered by People Assisting the Homeless (PATH) to support the operation of the Homeless Incentive Program.

Applicant may request security deposit assistance of no more than twice the amount of rent, upon signing of the lease agreement with the property owner. Request can be submitted by client, owner, or HACLA staff upon the lease being submitted to HACLA. Request for security deposit does not guarantee eligibility for assistance. A copy of the lease agreement shall be requested by the Homeless Incentive Program to proceed with request. The following documents are required to proceed:

- Owner's W-9
- Copy of Lease Agreement signed by Owner and Tenant
- Request form signed by HACLA HIP staff for release of funds from PATH

Once eligibility is determined and all documentation is submitted, HIP will submit the Request form and owners W-9 to PATH. PATH will mail out the security deposit to the address specified on the Owners W-9.

HACLA shall pay to the LANDLORD the sum specified on the lease agreement as security deposit (up to two (2) times the rent). Said deposit and any interest in the deposit due under California State law or local law shall be returned to the TENANT by the LANDLORD upon full performance of the terms of the lease.

An assisted applicant may not receive security deposit assistance from the HACLA while receiving the equal amount of security deposit assistance for the same unit from another party. Any security deposit assistance received from another agency will first be deducted from the amount specified on the lease to process the request.

**Example 1:** The security deposit for unit A as specified on the lease is \$1,500.00. Applicant submitted a request for security deposit assistance for \$1,500.00. The HACLA would process the request for \$1,500.00.

**Example 2:** The security deposit for unit B as specified on the lease is \$1,600.00. Applicant submitted a request for security deposit assistance for \$800.00 and submitted proof of assistance for \$800.00 from another agency. The HACLA would process the request for \$800.00.

**Example 3:** The security deposit for unit C as specified on the lease is \$1,400.00. Applicant submitted a request for security deposit assistance for \$1,400.00, but has received \$1,400.00 from another agency. The HACLA would not process the request as the security deposit has already been met by another agency.