



2016-2017 Coordinated Entry System Household Composition & Income Eligibility Form

STAFF NAME: _____ DATE: _____

PARTICIPANT NAME: _____ HMIS ID: _____

INITIAL EVALUATION RE-CERTIFICATION OTHER: _____

I. HOUSEHOLD COMPOSITION

	<u>First Name</u>	<u>Last Name</u>	<u>Age</u>	<u>Head of Household (Yes or No)</u>	<u>Relationship to Head of Household</u>	<u>Currently Residing in Household (Yes or No)</u>
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

Notes:



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II. INCOME: Enter income for each member of the household listed above. *For initial evaluation, Reference Part 1, Page 8 & Part 2, Page 1 of CES Packet 2.1. & Page 1 of the Next Step Tool 2.2.*

#	Source of Income	Gross Documented Income Per Pay Period	Frequency (Weekly, Bi-Weekly, Monthly, etc...)	Number of Payments Per Year	Annual Gross Income

Total Annual Gross Household Income

FY 2016 Income Limits Summary: Los Angeles-Long Beach-Glendale, CA HUD Metro FMR Area

Income Limit	Household Size							
Area Median Income	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
30% AMI	\$18,250	\$20,850	\$23,450	\$26,050	\$28,440	\$32,580	\$36,730	\$40,890
50% AMI	\$30,400	\$34,750	\$39,100	\$43,400	\$46,900	\$50,350	\$53,850	\$57,300



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III. ELIGIBILITY				
Total Adults in Household	Total Minors in Household	Total Household Members (Household Size)		
Total Annual Gross Household Income	30% AMI for Household Size	Variance (If Less than AMI)		
Is Household Below 30% AMI? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Total Annual Gross Household Income	50% AMI for Household Size	Variance (If Less Than AMI)		
Is Household Below 50% AMI? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Is the household/participant Income Eligible? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Is the income documented? <input type="checkbox"/> Yes <input type="checkbox"/> No				
<p><u>Determining Eligibility:</u> Household Size = Total Adults + Total Minors Variance = Total Gross Income - AMI. If less than AMI, household is eligible.</p> <p><u>Documenting Income:</u></p> <ul style="list-style-type: none"> Please reference the Determining Participant Income document and income documentation forms posted on https://www.lahsa.org/ces/singles. <p><u>Examples of Income:</u></p> <table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> Earned Income (Adult members only) Self-employment/business income Interest & Dividend income Income from assets Pension/Retirement Income TANF CalWorks General Relief </td> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> Alimony Child Support Foster Care Armed Forces (Pension or Disability income) Social Security Retirement State Disability Income Unemployment Social Security Disability (SSI/SSDI) </td> </tr> </table>			<ul style="list-style-type: none"> Earned Income (Adult members only) Self-employment/business income Interest & Dividend income Income from assets Pension/Retirement Income TANF CalWorks General Relief 	<ul style="list-style-type: none"> Alimony Child Support Foster Care Armed Forces (Pension or Disability income) Social Security Retirement State Disability Income Unemployment Social Security Disability (SSI/SSDI)
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